



APPLICATION FOR SINGLE STATUS LETTER SEARCH OF IDAHO MARRIAGE AND DIVORCE RECORDS

If you are planning to be married in a foreign country, you may be instructed to obtain a letter from the Idaho Bureau of Vital Records and Health Statistics stating that your current marital status is single.

Some agencies refer to this document as a Certificate of Non-Impediment or a Single Status Letter. Complete the application on the reverse side of this document to request a search of marriages and divorces that have been filed with the State of Idaho from May 1947 to present.

When our search is complete, we will issue a notarized letter certifying the results of our search of Idaho marriage and divorce records. **Please note that we can only search records of marriages and divorces that occurred in the state of Idaho.** If you need a search of another state's records, please visit <https://www.cdc.gov/nchs/w2w/index.htm> for contact information for vital records offices in other states and U.S. territories.

If you are required to obtain an Apostille for this document, please visit the Idaho Secretary of State website for fees and instructions, <https://sos.idaho.gov/apostille/>. There is a required special handling fee of \$10.00, payable to Idaho Vital Records, if you want us to forward your Single Status Letter and payment to the Idaho Secretary of State after our search is complete.

Who do I contact if I have more questions?

- healthandwelfare.idaho.gov/vitalrecords for forms and general ordering information.
- ivr@dhw.idaho.gov to email questions to the Bureau of Vital Records and Health Statistics.
- (208) 334-5980 to contact a vital records customer service representative.

CHECKLIST

Please complete the information below and mail your packet to us:

- I am requesting _____ letters mailed to me. (no additional fee for multiple copies on the same order)
- I have enclosed a signed check or money order for \$16.00 made payable to Idaho Vital Records.
- I have included a copy of my government issued identification with picture and signature. (A list of approved identification can be found on our website at healthandwelfare.idaho.gov/vitalrecords)
- I have enclosed an additional \$10.00 for RUSH processing (optional - typically 5-7 working days)*
- I have signed the request
- I want you to forward the letter to the Idaho Secretary of State for an Apostille. I have paid an additional \$10.00 for special handling payable to Idaho Vital Records AND a separate signed payment made payable to the Idaho Secretary of State for their fees with the required Apostille forms to be forwarded.

Mail this completed packet to:

IDAHO VITAL RECORDS
 PO BOX 83720
 BOISE, ID 83720-0036

Fees - payable to Idaho Vital Records:

- \$16.00 search fee - per order
- \$10.00 RUSH fee - **optional**
- \$10.00 special handling fee - **optional** - to forward your Apostille forms and payment

*write RUSH on the outside of your envelope if requesting this service



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Current full name: _____

Full name at birth: _____

Any other names used (AKA's): _____

Date of Birth: _____ Place of Birth: _____

Never Married

*List any additional events on a separate piece of paper if needed

Previous marriage(s):

Date of marriage: _____ Place of marriage: _____

Spouse's name at time of marriage: _____

Your name at time of marriage: _____

Date of marriage: _____ Place of marriage: _____

Spouse's name at time of marriage: _____

Your name at time of marriage: _____

Previous divorce(s):

Date of divorce: _____ Place of divorce: _____

Spouse's name at time of divorce: _____

Your name at time of divorce: _____

Date of divorce: _____ Place of divorce: _____

Spouse's name at time of divorce: _____

Your name at time of divorce: _____

Number of letters requested: _____ Country requesting letter: _____

Mailing address: _____

E-mail address: _____

Daytime telephone number: _____

Signature: _____