



Idaho Department of Health & Welfare
Division of Behavioral Health

**FY 2026-2027 Projects for Assistance in Transition from Homelessness (PATH)
Subgrant
APPLICATION GUIDANCE**

Release Date: October 5, 2026

Application Deadline: November 16, 2026

Applications must be submitted via email and received by **5:00 PM Mountain Time** on **November 16, 2026**. Late submissions **will not** be considered.

Submit Applications to:

Division of Behavioral Health

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Background/Introduction

The Projects for Assistance in Transition from Homelessness (PATH) grant is a federally funded initiative administered by the Substance Abuse and Mental Health Services Administration (SAMHSA). It supports services for individuals who:

1. Have a Serious Mental Illness (SMI) or a co-occurring SMI and Substance Use Disorder (SUD); and
2. Are experiencing homelessness or are at imminent risk of becoming homeless.

The PATH program was established under the Stewart B. McKinney Homeless Assistance Amendments Act of 1990 in response to the growing recognition that individuals living with serious mental illness are disproportionately affected by homelessness. Many individuals served through PATH experience complex and overlapping challenges, including untreated behavioral health conditions, limited income, lack of access to health care, and prolonged housing instability. PATH is intended to ensure that some of the most vulnerable members of our communities are not overlooked or left without support.

Individuals served through PATH often face significant barriers when attempting to access traditional behavioral health and housing services. In addition to managing symptoms of serious mental illness, many struggle with unstable housing, limited income, untreated medical conditions, transportation challenges, and social isolation. These circumstances frequently create barriers to accessing traditional behavioral health and housing services. PATH was designed to bridge these gaps by meeting individuals where they are and building pathways to care.

PATH funds support targeted outreach and engagement efforts that prioritize trust, dignity, and person-centered care. Services include street outreach, screening and assessment, case management, recovery planning, assistance with obtaining identification and benefits, and linkage to housing and treatment services. Because PATH funding can support certain services that are not reimbursable through mainstream systems, providers are able to respond flexibly and address urgent needs that might otherwise prevent an individual from stabilizing which removes barriers to engagement and stabilization.

Through consistent outreach and coordinated support, PATH providers build trust with individuals who may have had limited or negative experiences with service systems. PATH providers help participants secure safe and stable housing, access mental health and substance use treatment, and reconnecting with community resources. The program emphasizes recovery, self-direction, and long-term stability, recognizing that housing and treatment are foundational to overall well-being.

The State of Idaho has received PATH funding since 1991. Over the years, Idaho has strengthened partnerships among behavioral health providers, housing agencies, and community organizations to ensure individuals with Serious Mental Illness who are experiencing or at risk of

homelessness receive timely and meaningful support. Through ongoing program development and cross system collaboration, the state continues to improve outcomes and advance efforts to reduce homelessness among its most vulnerable residents.

Purpose

The Idaho Department of Health and Welfare, Division of Behavioral Health, is seeking qualified providers to deliver PATH funded outreach, engagement, case management, and referral services to eligible adults age 18 and older. The purpose of this funding opportunity is to ensure that individuals living with Serious Mental Illness, or a co-occurring Serious Mental Illness and Substance Use Disorder, who are experiencing homelessness or are at imminent risk of homelessness, are identified, engaged, and connected to meaningful support as quickly as possible.

The PATH subgrant awarded through this solicitation will serve eligible individuals residing in Idaho counties other than Kootenai County. Kootenai County is excluded from this solicitation because it is currently served through an existing PATH subgrant. Applicants must identify the county or counties they propose to serve and demonstrate the need for PATH services within the proposed service area. The approved service area will be identified in the resulting contract. Expansion of the approved service area after contract execution requires prior written approval from the Department.

Services should reflect a person centered, recovery oriented, and trauma informed approach. Providers are expected to conduct consistent and proactive outreach, particularly to individuals who may be disconnected from traditional systems of care. Successful applicants will demonstrate the ability to build trusting relationships, reduce practical and systemic barriers, and coordinate care across behavioral health, housing, medical, and community-based systems.

Priority consideration will be given to proposals that effectively serve:

- Veterans who are eligible for PATH services
- Individuals experiencing chronic homelessness
- Individuals being discharged from state psychiatric hospitals

These populations often face significant and layered challenges, including long term housing instability, complex behavioral health needs, and limited natural supports. Proposals should clearly explain how services will promote continuity of care, support successful transitions into community living, and improve access to stable housing and treatment.

Providers will be expected to collect and report data in accordance with federal PATH requirements and demonstrate measurable progress in outreach, engagement, housing connection, and linkage to mainstream benefits.

The overall goal of this solicitation is to strengthen Idaho's coordinated response to homelessness among individuals with Serious Mental Illness. Through thoughtful outreach, strong partnerships, and responsive services, PATH funded providers will help individuals move toward stability, improved health, and sustained recovery.

Award Information

Projects for Assistance in Transition from Homelessness (PATH) funding is appropriated annually by the United States Congress and distributed to all 50 states and U.S. territories. Funding is allocated using a formula that considers population characteristics, including urban population levels, with the goal of supporting communities where the need for homelessness related services is greatest. PATH funds are intended to help states expand outreach and support for individuals with serious mental illness who are experiencing homelessness or housing instability.

For the current grant cycle, the State of Idaho has been awarded \$300,000 in federal PATH funding, along with \$100,000 in state matching funds. One subgrant has already been awarded to serve the Kootenai County region. The Department anticipates awarding one additional subgrant, Maximum Award of \$195,000 to support PATH services within an approved geographic service area outside Kootenai County. The Department may award less than the maximum amount based on the applicant's proposed budget, demonstrated need, allowable costs, service area, proposed staffing structure, and available funding.

This is a one-year, federally funded subgrant. There is no guarantee that funding will be renewed beyond the current award period. Continued funding will depend on the availability of annual federal PATH allocations to the state and the grantee's demonstrated ability to effectively implement program services, meet performance expectations, and achieve required program goals and deliverables. The Department also reserves the right to adjust award amounts or funding requirements if there are changes in federal funding levels, state legislative appropriations, program performance, or the grantee's capacity to successfully deliver PATH services. The award amount does not establish an entitlement to the maximum amount in future years.

Performance and Service Expectations

Providers are required to deliver outreach, engagement, and service outcomes consistent with the executed subgrant agreement and applicable Substance Abuse and Mental Health Services Administration PATH requirements. The following five measures are the minimum contractual performance deliverables for the award period. Final annual targets and any approved prorated targets will be identified in the executed subgrant agreement. The Department may require additional reporting measures for federal, state, monitoring, or program-management purposes; such reporting requirements do not replace or reduce the five contractual deliverables unless the Department approves a written modification.

PATH Service Area	Anticipated Individuals Served or Outcomes Achieved
Street outreach and engagement contacts	250
Individuals enrolled in PATH services	125
PATH participants receiving community based mental health or substance use services	100
PATH participants obtaining or maintaining safe and stable housing, receiving housing assistance, or accessing homeless prevention supports	50
Participants assisted with completing Supplemental Security Income/SSDI Outreach, Access, and Recovery (SOAR) applications	10

These five deliverables represent the minimum PATH performance deliverables and do not constitute the complete set of reporting, documentation, data collection, or program compliance requirements. Subgrantees must also comply with all HMIS, PDX, GPRA, financial, staffing, training, participant documentation, referral, outcome, and other reporting requirements established by SAMHSA and the Department.

The PATH program is administered by the U.S. Department of Health and Human Services through the Substance Abuse and Mental Health Services Administration under Assistance Listing Number (ALN) 93.150 and is authorized under Section 521 et seq. of the Public Health Service Act.

Detailed information regarding allowable expenses, budget expectations, and financial reporting requirements is provided in the Budget section of this document. Applicants should develop budgets that align with program objectives and comply with applicable federal and state financial guidance.

Award Amount

The Idaho Department of Health and Welfare anticipates awarding one (1) one-year subgrant under this funding opportunity. The maximum award amount is \$195,000 per year. Renewal may be considered annually for up to a total of five years; however, renewal is not guaranteed and does not create an entitlement or expectation of continued funding. Each renewal is subject to federal and state funding availability, continued program authorization, satisfactory performance, compliance with the subgrant agreement, demonstrated need, and Department approval.

There is no approved indirect cost reimbursement under this subgrant. Funding will be distributed on a cost reimbursement basis, with monthly reimbursement payments made based on approved and documented expenditures submitted in accordance with the recipient's approved budget and financial reporting requirements.

Funding is contingent upon the continued availability of federal and state appropriations and programmatic authorization for the Projects for Assistance in Transition from Homelessness (PATH) program within the State of Idaho. The Department reserves the right to modify or terminate funding if appropriations are reduced, program requirements are not met, or the grantee is unable to maintain satisfactory performance in accordance with contract expectations.

Timeline

- **Applications Available:** October 5, 2026
- **Application Deadline:** November 16, 2026
- **Award Notification:** December 7, 2026

The anticipated start date is January 1, 2027. The actual start date will be established in the fully executed subgrant agreement. No program activities or costs may begin until the subgrant has been fully executed and the effective start date has been reached.

Please note: The subgrant becomes effective upon execution, after all required signatures have been obtained. Consequently, funded activities may not commence until the subgrant is fully executed.

Programmatic and fiscal reporting requirements will begin at the start of service implementation and will remain in effect throughout the award period. Selected providers must be prepared to initiate program operations following contract execution to ensure timely service delivery for participants across the State of Idaho.

Timeline milestones may be adjusted based on funding availability, contract negotiation progress, or administrative processing requirements to ensure proper program authorization, fiscal compliance, and successful implementation of the Projects for Assistance in Transition from Homelessness program.

Eligibility Requirements

Eligible Applicants

Eligible applicants must be registered nonprofit organizations in good standing with the Idaho Secretary of State. Applicants are required to provide a valid Unique Entity Identifier number and Employer Identification Number (EIN) at the time of application submission. By submitting an application, applicants affirm their understanding that no entity, as defined at 2 CFR Part 25, Subpart C, may receive award of a subgrant unless the entity has provided its UEI number. 2 CFR 25.110 (an individual is exempt from this requirement). Applications that do not include both a Unique Entity Identifier (UEI) number and an EIN will not be reviewed.

Applicants must maintain active registration in the System for Award Management (SAM) at the time of award execution and throughout the subgrant period. Failure to maintain active SAM registration may result in award delay, suspension, or termination.

By applying, the applicant acknowledges that the entity shall comply with Single Audit requirements according to 2 CFR 200.500-521 (previously OMB A-133), subaward and executive compensation reporting requirements as required by the Federal Funding Accountability and Transparency Act (FFATA), and any specific grant requirements.

Applicants should demonstrate organizational experience and capacity to provide behavioral health outreach, case management, or related community-based services to individuals who are experiencing homelessness, living with serious mental illness, or facing significant barriers to accessing care. Experience working with high need populations and coordinating services across housing, treatment, and community support systems is strongly preferred.

Only organizations that meet all eligibility requirements at the time of application submission will be considered for review. The Department reserves the right to reject incomplete or non-compliant applications.

Service Scope

The PATH Program provides outreach, engagement, and supportive services with a primary focus on street outreach, case management, and other services that are not typically covered through mainstream behavioral health or medical systems. PATH funded services are designed for adults who:

1. Have a Serious Mental Illness (SMI) or a co-occurring Serious Mental Illness and Substance Use Disorder (SUD); and
2. Are experiencing homelessness or are at imminent risk of homelessness.

The primary objective of the PATH Program is to engage eligible individuals, connect them to community based mental health services, and support their transition into safe, stable, and sustainable housing.

All outreach, enrollment, service delivery, and referral activities must be documented in accordance with program reporting requirements and entered into the Homeless Management Information System (HMIS) in a timely and accurate manner consistent with PATH program guidance issued by the Substance Abuse and Mental Health Services Administration. In addition to HMIS reporting requirements, providers must collect and submit program deliverable and performance data as specified by the Idaho Department of Health and Welfare, Division of Behavioral Health and SAMHSA.

Deliverable and performance data must be submitted monthly to the Department and entered annually into the PATH Data Exchange (PDX) reporting system in accordance with federal PATH reporting standards. Accurate, complete, and timely documentation is required to support program monitoring, performance evaluation, and continued administration of the PATH program within the State of Idaho.

PATH Provider Services

Providers are expected to deliver a comprehensive set of community-based services, including outreach and engagement, screening and assessment, case management, residential supportive services, housing navigation and eligibility assistance, referral coordination, and transition

support to community-based services. Services must be delivered using trauma informed, culturally responsive, and person-centered practices that promote equitable access and participant dignity.

Outreach and Engagement

Outreach is the foundation of the PATH Program. Providers are expected to actively locate and engage individuals in locations where people experiencing homelessness are likely to be found, such as streets, encampments, public spaces, shelters, libraries, community centers, and other community settings. Outreach activities must be conducted in person whenever possible. Telephone contact alone does not meet PATH outreach requirements.

During outreach, staff should assess whether individuals may meet PATH eligibility criteria by identifying indicators of homelessness and the presence of serious mental illness or co-occurring behavioral health conditions. Individuals with only a substance use disorder without serious mental illness are not eligible for PATH funded services.

Screening, Engagement, and Enrollment

Staff must conduct in person screening and engagement to determine program eligibility and service needs. The engagement date documented in HMIS may be used as the official date of participant contact.

PATH funds may support allowable outreach, screening, eligibility determination, engagement, and enrollment activities involving individuals who may be PATH eligible. Once an individual is enrolled, PATH funds may also support allowable services provided in accordance with the approved service plan and PATH requirements.

A participant is considered formally enrolled in PATH services when both the participant and provider agree to continued participation and a PATH record is opened in HMIS. Providers are responsible for maintaining accurate and timely participant level documentation.

Case Management

Case management is a core component of PATH services and is designed to help participants obtain and maintain stable housing while strengthening natural and community support networks. Services must be individualized, goal oriented, and delivered primarily through face-to-face interaction whenever possible.

Case management activities may include assistance with applications for public benefits such as housing assistance, nutrition assistance, disability benefits, veterans benefits, and health coverage programs including Medicaid and Medicare.

Providers are expected to support participants pursuing Supplemental Security Income/SSDI Outreach, Access, and Recovery (SOAR) applications and maintain documentation in the SOAR Online Application Tracking system.

Additional case management activities may include assistance with representative payee or guardianship arrangements when appropriate, coordination of multi-agency service plans, and facilitation of warm referrals to community resources. PATH funds may not be used to pay for direct treatment services such as mental health or substance use disorder treatment.

Residential Supportive Services

Participants may receive supportive services intended to help them develop skills necessary to live successfully in community-based settings. Services should promote independence, recovery, and long-term housing stability in the least restrictive environment appropriate for the participant.

Housing Navigation and Eligibility Support

Providers must maintain knowledge of available public and subsidized housing programs within their service region and assist participants in understanding housing requirements, financial obligations, and eligibility criteria.

Referral Coordination

Providers are expected to maintain strong community partnerships to ensure participants can access services including community mental health treatment, substance use disorder treatment, primary and dental health care, housing assistance programs, income and benefit supports, employment resources, and medical insurance navigation.

A referral is considered made when PATH staff provide active and direct assistance to connect a participant to another service or resource. A referral is considered attained when the participant successfully initiates the referred service or obtains the referred resource. All referrals must be documented in HMIS. A referral is considered active when the participant begins receiving the referred service.

Transition to Community Based Services

The primary goal of the PATH Program is to support participants in moving from homelessness or housing instability into safe housing and community based behavioral health care. Providers must maintain collaborative relationships with community agencies throughout the State of Idaho to promote coordinated care, education about PATH services, and warm handoffs to appropriate service providers that support long term recovery and housing stability.

Programmatic Requirements

Collaboration with the HUD Continuum of Care

PATH providers are expected to actively participate in local homelessness response systems, including the U.S. Department of Housing and Urban Development Continuum of Care (CoC) structure. Providers play an important role in supporting community efforts to identify and assist individuals with Serious Mental Illness who are experiencing or are at risk of homelessness.

Participation should include involvement in community planning activities, CoC meetings, and relevant subcommittees. Providers are strongly encouraged to support the annual Point in Time (PIT) Count by contributing outreach knowledge and field-based experience to help ensure individuals experiencing unsheltered homelessness are appropriately identified and included.

Through collaboration with local CoC partners, PATH staff help strengthen community wide strategies to connect individuals with behavioral health needs to housing, treatment, and supportive services.

Coordinated Entry

PATH staff are expected to maintain working knowledge of and actively coordinate with Idaho's Coordinated Entry systems. Each Continuum of Care within the State of Idaho operates a Coordinated Entry process designed to simplify access to housing and support services for individuals experiencing homelessness or housing instability.

Coordinated Entry systems provide standardized assessment and prioritization processes so that individuals with the most urgent housing needs or longest histories of homelessness are connected to appropriate resources in a timely manner. Providers should support participant navigation of these systems to promote equitable and efficient access to services.

Homeless Management Information System (HMIS)

PATH providers are responsible for documenting outreach contacts, enrollment information, service activities, and case notes within the local Homeless Management Information System (HMIS). HMIS data sharing supports coordinated care across agencies, reduces duplication of services, and allows providers to better understand participant needs and service outcomes.

All PATH encounters and case management activities must be entered into HMIS within five (5) business days of service delivery. HMIS related fees may be included as allowable expenses within the PATH program budget. Subgrantees must conduct routine internal HMIS quality assurance reviews and correct identified data errors within the timeframe established by the Department.

The Department may establish additional data-entry, reporting, or quality-assurance requirements during the award period when necessary to meet federal PATH reporting requirements, state reporting requirements, or program monitoring needs.

Reporting Requirements

Annual PATH program reports must be submitted on or before January 1st of each year following the federal award cycle.

Required reports include both HMIS derived data and supplemental program information, including staffing supported through PATH funding, financial expenditures, service utilization, referrals, participant demographics, and outcome measures. Deliverable and performance data must be submitted monthly to the Department and entered annually into the PATH Data Exchange (PDX) reporting system in accordance with federal PATH reporting standards.

Accurate, complete, and timely documentation is required to support program monitoring, performance evaluation, and continued administration of the PATH program within the State of Idaho.

Quality Assurance and Data Integrity

Providers must maintain internal quality assurance processes to ensure that all outreach, enrollment, service documentation, and reporting data are accurate, complete, and submitted within required timeframes. The Department may conduct periodic monitoring reviews to verify program compliance, service delivery quality, and data integrity related to PATH funded activities. In addition, subgrantees will be required to participate in monthly monitoring meetings with Department staff to review program performance, service outcomes, reporting accuracy, and technical assistance needs.

Confidentiality and Privacy Compliance

Providers must comply with all applicable federal, state, and local laws and regulations governing the confidentiality and protection of participant health and service information. Participant data collected through HMIS and program activities must be safeguarded to ensure privacy while supporting required reporting and service coordination functions.

Participant Engagement and Continuity of Services

Providers should make reasonable and consistent efforts to maintain ongoing engagement with participants to support sustained service connection, treatment linkage, and housing stability. Outreach and follow up activities should be conducted in a manner that encourages continued participation while respecting participant choice and autonomy.

Overall, providers are expected to deliver services in a trauma informed, recovery oriented, and person-centered manner consistent with guidance from the Substance Abuse and Mental Health Services Administration PATH program standards.

Performance Standards and Expectations

As a program funded through the Substance Abuse and Mental Health Services Administration, PATH providers are required to collect and report performance data in accordance with federal accountability standards established under the Government Performance and Results Act (GPRA). These reporting requirements help evaluate program effectiveness, improve service quality, and ensure responsible use of public resources.

PATH providers must support the collection and submission of GPRA performance data, including but not limited to:

- The percentage of enrolled PATH participants who are experiencing homelessness and who receive community based mental health or substance use services

- The total number of individuals contacted through PATH outreach activities
- The percentage of individuals contacted during outreach who meet eligibility criteria and subsequently enroll in PATH services
- The number of provider staff trained in Supplemental Security Income/SSDI Outreach, Access, and Recovery (SOAR) practices to support participants in obtaining disability related benefits

In addition to GPRA measures, the Substance Abuse and Mental Health Services Administration requires states to monitor and report key outcome indicators related to participant stability and service access. Providers must assist the State of Idaho in tracking and reporting the following outcome measures:

- The number of participants referred to and successfully obtaining safe and stable housing or housing related supports
- The number of participants referred to and successfully obtaining community based mental health services
- The number of participants referred to and successfully obtaining substance use treatment services

Providers are expected to demonstrate consistent progress toward performance expectations throughout the award period. Failure to make reasonable progress toward reporting or outcome targets may result in corrective action, increased monitoring, or contract modification by the Idaho Department of Health and Welfare.

PATH staff must participate in ongoing professional development and training activities throughout the year to maintain competency in outreach engagement strategies and program requirements established by the Substance Abuse and Mental Health Services Administration. Providers are expected to ensure that staff complete required training annually and participate in additional training opportunities as needed to support program quality.

In addition to the performance measures described above, providers are required to participate in Homeless Management Information System (HMIS) data tracking and reporting activities beyond the five primary deliverables outlined in this document. All outreach, engagement, enrollment, and service activities must be documented in accordance with PATH program reporting requirements established by the Substance Abuse and Mental Health Services Administration.

HMIS data entry must be completed within required timelines to support program monitoring, quality assurance, and performance evaluation. The five PATH performance deliverables identified in this RFA are not the sole reporting requirements of the subgrant. Subgrantees are required to collect, maintain, and submit all participant-level, programmatic, financial, staffing, training, HMIS, PDX, referral, outcome, and other information required by the Department and SAMHSA. Failure to submit required information, even when the five primary deliverables have been met, may constitute noncompliance with the subgrant agreement.

In addition, providers are encouraged to support community education and workforce development efforts by participating in or offering training opportunities that increase awareness of PATH services, outreach strategies, and resources available to individuals experiencing homelessness and serious mental illness within the State of Idaho.

Provider Qualifications and Capacity

Eligible applicants must demonstrate organizational and programmatic capacity to effectively deliver PATH services to individuals experiencing homelessness and serious mental illness within the State of Idaho. Providers will be evaluated based on experience, workforce readiness, and demonstrated ability to successfully engage and serve high need populations.

To be considered for funding, applicants must demonstrate the following minimum qualifications:

- Documented experience providing services to individuals with Serious Mental Illness (SMI) or co-occurring Serious Mental Illness and Substance Use Disorder (SUD) who are experiencing literal homelessness.
- Demonstrated success in supporting individuals in obtaining and maintaining permanent housing and connecting participants to community-based treatment and supportive services.
- Experience conducting proactive, community-based outreach and engagement activities in non-traditional settings where individuals experiencing homelessness may be located, including streets, encampments, parks, wooded areas, transportation corridors, shelters, or other public spaces. Outreach staff must be comfortable performing field-based engagement consistent with guidance from the Substance Abuse and Mental Health Services Administration PATH program standards.

Applicants must also demonstrate the ability to establish and maintain collaborative working relationships with housing providers, behavioral health treatment agencies, emergency response systems, and other community-based organizations to support comprehensive service coordination for participants within the State of Idaho.

Applicants must further demonstrate organizational infrastructure to support behavioral health outreach programming, including appropriate staff supervision, workforce training capacity, data reporting compliance, and adherence to program monitoring requirements established by the Idaho Department of Health and Welfare.

PATH Key Personnel

Each subgrantee must maintain a minimum of two (2) dedicated PATH staff and a minimum of 2.00 total PATH funded FTE, unless a lower amount is specifically approved in writing by the Department. The required staffing structure must include sufficient capacity for program management, outreach and engagement, participant services, case management, documentation, and service coordination.

The total PATH funded staffing allocation may not exceed 3.00 FTE without prior written approval from the Department. No individual employee may be charged to the PATH subgrant at more than 1.00 FTE.

PATH funded FTE represents the portion of an employee's total work time allocated to PATH and does not authorize reimbursement above the approved PATH FTE, approved salary allocation, applicable salary cap, total personnel budget, or maximum award amount.

The PATH staffing structure may include a PATH Program Manager, PATH Program Specialist, PATH Outreach Worker, or other Department approved PATH positions. Applicants must demonstrate that the proposed staffing structure provides sufficient capacity to meet all PATH program requirements, including outreach and engagement, screening and enrollment, participant services, case management, service coordination, documentation, HMIS reporting, and program administration.

PATH Program Manager [Up to One (1) FTE per Subgrant but no less than 0.5 FTE]

Responsibilities:

The PATH Program Manager provides overall leadership and coordination of program activities, including staff supervision, service delivery oversight, and compliance with federal and state program requirements. The Program Manager may participate in outreach and engagement activities as needed to support the PATH program and participants. This role also includes coordination of PATH related training, collaboration with the HMIS administrator, and monitoring program data to ensure accuracy and timely reporting.

Experience and Qualifications:

- Proven supervisory experience with the ability to mentor staff while maintaining professional and ethical boundaries.
- Strong organizational and problem-solving skills with the ability to manage multiple priorities.
- Demonstrated ability to build and maintain partnerships with community organizations.
- Bachelor's degree in a related field is preferred, or an equivalent combination of education and relevant experience.
- Understanding of recovery oriented behavioral health services.
- Knowledge of housing resources and service systems within the State of Idaho.
- Familiarity with mental health services and community support resources.
- Understanding of the SOAR application process.
- Proficiency in computer-based work including email communication, internet research, and use of Microsoft Word and Excel.
- Must successfully pass a fingerprint based criminal history background check at the subgrantee's expense prior to service delivery.

- Must possess a valid driver's license and demonstrate access to reliable transportation for field-based outreach within the approved service area.

Responsibilities:

- Providing program leadership and ensuring services are delivered in accordance with PATH requirements, the approved work plan, and the subgrant agreement.
- Supervising PATH staff and providing guidance, support, and performance oversight.
- Ensuring adequate staffing and continuity of services, including addressing vacancies and staffing concerns.
- Overseeing outreach, engagement, screening, enrollment, case management, housing services, and service coordination to ensure the program is meeting participant and program needs.
- Participating in outreach and engagement activities as needed to support the program and participants.
- Monitoring program performance and progress toward required PATH deliverables and outcomes.
- Reviewing program data and documentation to ensure accuracy, completeness, and timely reporting.
- Overseeing HMIS data quality and coordinating with the HMIS administrator as needed.
- Ensuring required PATH, HMIS, PDX, GPRA, and Department reporting is completed accurately and within required timeframes.
- Coordinating required PATH training and supporting ongoing staff development.
- Developing and maintaining partnerships with behavioral health, housing, healthcare, Continuum of Care, Coordinated Entry, and other community organizations.
- Monitoring compliance with federal and state PATH requirements and Department policies.
- Identifying program challenges and implementing corrective actions or improvements when needed.
- Serving as the primary point of contact for the Department regarding programmatic, performance, and compliance matters.

PATH Program Specialist [FTE determined by the Applicant]

The PATH Program Specialist provides outreach and engagement, supports screening and eligibility determination, and assists with participant enrollment and ongoing PATH services. The Specialist provides case management and assists participants in connecting to behavioral health treatment, primary care services, housing resources, benefits, and other community supports. The Specialist is responsible for maintaining required participant documentation and entering service and encounter data into the Homeless Management Information System (HMIS).

Experience and Qualifications:

- High School Diploma or GED is required; bachelor's degree in a related field is preferred.
- Basic computer literacy including email communication, internet navigation, and willingness to learn HMIS data entry systems.
- Preference may be given to candidates with lived experience relevant to homelessness or behavioral health recovery.
- Candidates who are certified in Supplemental Security Income/SSDI Outreach, Access, and Recovery (SOAR) practices are preferred.
- Must pass a fingerprint based criminal history background check at the subgrantee's expense prior to service delivery.
- Must hold a valid driver's license and maintain access to reliable transportation for independent outreach travel within the service region of the State of Idaho.

Responsibilities:

- Conducting proactive outreach and engagement with individuals who may be eligible for PATH services.
- Screening individuals for PATH eligibility and assisting with enrollment.
- Providing case management and individualized service coordination to enrolled PATH participants.
- Assisting participants with obtaining and maintaining safe and stable housing, including housing navigation and eligibility assistance.
- Connecting participants to community based mental health services, substance use services, primary care, benefits, and other needed community resources.
- Supporting participants with applications for benefits, including Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) through the SOAR process.
- Conducting follow up and reengagement activities to maintain participant involvement and service connections.
- Coordinating referrals and warm handoffs with community service providers.
- Maintaining timely and accurate participant documentation, case notes, and service records.
- Entering required outreach, enrollment, service, and encounter information into HMIS and supporting required PATH reporting.

PATH Outreach Worker [FTE determined by the Applicant]

The PATH Outreach Worker provides additional capacity for proactive, field based outreach and engagement within the approved service area. The Outreach Worker focuses on locating and engaging individuals who may be eligible for PATH services and supporting ongoing outreach efforts.

Experience and Qualifications:

- High School Diploma or GED is required; additional education or relevant experience is preferred.
- Experience working with individuals experiencing homelessness, serious mental illness, substance use disorders, or other high need populations is preferred.
- Ability to conduct field based outreach in a variety of community settings.
- Ability to establish professional relationships and engage individuals who may be reluctant to participate in services.
- Basic computer literacy and ability to complete required documentation and HMIS data entry.
- Must pass a fingerprint based criminal history background check at the subgrantee's expense prior to service delivery.
- Must hold a valid driver's license and maintain access to reliable transportation for outreach activities within the approved service area.

Responsibilities:

- Conducting regular street outreach within the approved service area
- Locating individuals who may be eligible for PATH
- Building relationships and engaging individuals who are disconnected from traditional services
- Conducting outreach in encampments, streets, parks, shelters, transportation areas, and other community locations
- Identifying potential PATH eligibility and connecting individuals to the PATH Program Specialist for screening and enrollment
- Supporting reengagement of PATH participants who have become disconnected
- Documenting outreach contacts and activities in HMIS
- Participating in coordinated outreach efforts with community partners
- Supporting transportation or field based engagement activities when allowable

FTE and Personnel Cost Limitations

No individual employee may be budgeted or charged to the PATH subgrant at more than 1.00 FTE. The percentage of an employee's time charged to PATH must be supported by personnel documentation and must reflect actual time devoted to allowable PATH activities.

The PATH-funded FTE identified in the approved budget represents the maximum FTE that may be charged to the subgrant for that position unless the Department provides prior written approval.

The total personnel costs charged to PATH may not exceed the approved personnel budget and applicable salary limitations identified in the approved budget and subgrant agreement.

Staffing and Supervision Requirements

PATH providers must maintain appropriate programmatic supervision structures to support outreach, engagement, and case management staff delivering services under this subgrant. Providers must also maintain sufficient staffing capacity to ensure continuity of services during employee absences, turnover, or unexpected staffing disruptions.

The subgrantee must notify the Department within five (5) business days when a required PATH-funded position becomes vacant or when staffing falls below the approved FTE level. The subgrantee must provide a written plan for maintaining service continuity and restoring the required staffing level.

Failure to maintain the required staffing level may result in corrective action, increased monitoring, reduction of reimbursement, or other action permitted under the subgrant agreement.

Staff Training

Ongoing professional development is required to ensure PATH staff maintain competency in outreach engagement strategies and program requirements established by the Substance Abuse and Mental Health Services Administration.

Required annual training topics include:

- Introduction to PATH
- Data entry, documentation, and reporting requirements
- Motivational interviewing techniques
- Trauma informed care practices
- Cultural and linguistic competency
- Professional boundaries and self-care practices
- SOAR application procedures (to be completed within two months of hire or when training opportunities are available)

Providers are encouraged to participate in conferences, workshops, and professional learning opportunities focused on homelessness response, behavioral health treatment, substance use services, and community support systems. Training activities should incorporate interactive learning strategies, case-based discussion, and real-world outreach scenarios to strengthen staff skill development.

By investing in continuous professional development, PATH providers can better support participants on their pathway toward housing stability, recovery, and community integration.

Additional Allowable Training Topics

In addition to required training, providers may offer or require staff participation in other relevant professional development topics consistent with PATH program goals and behavioral health outreach services. Examples of allowable training topics include:

- Suicide prevention and behavioral health crisis response
- Ethics, confidentiality, and participant privacy protections
- Disability benefits navigation and community resource coordination
- Motivational enhancement strategies
- Community behavioral health system navigation
- Outreach and engagement practices

Personnel Salary, FTE, and Reimbursement

The Department will establish a maximum PATH-reimbursable salary cap for each approved PATH-funded position. The salary cap is the maximum annualized compensation that may be

charged to PATH for that position at 1.00 FTE. Applicants may propose a lower salary, but may not request or charge costs above the published or Department-approved cap. Increasing an employee's salary, changing the position classification, or increasing the PATH-funded salary allocation does not automatically increase the approved PATH budget and requires prior written approval from the Department.

The budget must identify, for each PATH-funded employee or position: (1) position title; (2) total annualized salary or compensation; (3) total FTE; (4) PATH-funded FTE; (5) PATH-allocated salary cost; and (6) other funding sources supporting the position when the employee is not fully PATH-funded. The PATH-allocated salary cost may not exceed the approved salary cap multiplied by the approved PATH-funded FTE.

Salary and FTE flexibility does not permit a provider to exceed the total approved personnel budget, the approved FTE allocation, the applicable salary cap, or the maximum award amount. Any unapproved increase will be unallowable and may be subject to repayment.

PATH Position	Maximum Salary at 1.00 FTE	Maximum PATH FTE
PATH Program Manager	\$62,000	1.00
PATH Program Specialist	\$48,838	1.00
PATH Street Outreach	\$44,000	1.00

The salary amounts identified above represent the maximum annualized compensation that may be allocated to the PATH program for each position at 1.00 FTE. The Department will not reimburse personnel costs exceeding the applicable salary cap, regardless of the employee's actual salary or the percentage of time charged to PATH.

Training activities must align with programmatic guidance from the Department and PATH program standards established by Substance Abuse and Mental Health Services Administration.

Budget

Allowable Costs

PATH funding is intended to support the essential activities required to successfully reach and serve individuals experiencing homelessness and serious mental illness. Allowable costs primarily include salaries and fringe benefits for approved PATH program staff, along with reasonable program operating expenses that directly support outreach, engagement, and service delivery.

Program expenses may include staff training, communication tools such as cell phones used for field outreach, and transportation costs necessary for staff to conduct community-based outreach and participant support activities within the approved service area of the State of Idaho.

Applicants must submit a detailed Budget Narrative explaining how funds will be used to support PATH program operations. Only expenses that are clearly described and approved in the final budget and contract agreement will be eligible for reimbursement.

PATH funds may not be used for capital expenditures, major equipment purchases, or other costs not directly related to outreach, engagement, or program operations unless prior written approval is obtained from the Idaho Department of Health and Welfare.

Subcontracting of PATH program services is not permitted under this subgrant.

PATH funds may support allowable outreach, screening, eligibility determination, engagement, and enrollment activities involving individuals who may be PATH eligible. Following enrollment, PATH funds may support allowable services provided in accordance with the individual's approved service plan and applicable PATH requirements. All expenditures must comply with program guidance established by the Substance Abuse and Mental Health Services Administration and financial management requirements established by the Department.

Funding must be fully expended within the contract period unless otherwise approved in writing by the Department. Any unspent funds at the end of the award period may be subject to recovery or reallocation in accordance with applicable state and federal funding requirements.

Any unexpended funds will not automatically carry forward into the subsequent contract year. Carryover of unused funds may be considered only with prior written approval from the Idaho Department of Health and Welfare and must be supported by a reasonable programmatic justification consistent with PATH program requirements.

Limitations and Restrictions

To ensure compliance, PATH funds must be used in accordance with Sections 521–535 of the Public Health Service Act and guidance issued by the Substance Abuse and Mental Health Services Administration for the Projects for Assistance in Transition from Homelessness. PATH operates as a payer-of-last-resort program and may not be used to supplant available federal, state, local, or private funding sources.

The following cost categories are generally unallowable or highly restricted unless explicitly approved in the grant budget or program guidance:

- Direct rental assistance, utility payments, security deposits, application fees, or other ongoing housing subsidy costs intended to replace mainstream housing programs.
- Ongoing or long-term temporary housing payments. Limited short-term engagement supports related to outreach activities may be permissible only when specifically justified and approved.
- Operating costs for emergency shelters when PATH services are the primary purpose of the expenditure.
- Inpatient psychiatric treatment, inpatient substance use treatment, or institutional detoxification services.
- Purchasing or distributing items that facilitate illegal drug use.
- Lobbying activities or any expenditure intended to influence legislation, consistent with federal grant restrictions.
- Direct cash payments to clients for services, incentives, or support.
- Construction, major renovation, or purchase of buildings or permanent structures.

- Lease agreements that extend beyond the grant period or are not reasonably allocable to approved PATH activities.
- Food, grocery items, meal vouchers, or gift cards intended for ongoing client maintenance. Limited outreach engagement items may be allowable when properly justified and documented.
- Office or outreach supplies must be reasonable, necessary, and directly related to program activities; expenditures should be evaluated based on allocability and programmatic need rather than specific item categories.
- Household furnishings or general client living supplies are generally unallowable unless explicitly authorized under approved program activities.

Costs incurred prior to the official start date of the award period are not allowable unless specifically authorized by the grant terms.

Failure to adhere to applicable federal and state requirements may result in corrective action, cost disallowance, repayment of funds, or other enforcement measures permitted under grant regulations.

Invoicing and Reimbursement

After the subgrant agreement is fully executed, the subgrantee must submit a monthly reimbursement request to the Idaho Department of Health and Welfare for allowable PATH services delivered during the preceding month.

Reimbursement requests must be supported by monthly program and financial reports documenting services provided during the billing period. Payments will be issued on a cost reimbursement basis for actual expenses incurred, provided those expenses are consistent with the approved budget and the terms of the subgrant agreement.

Monthly reimbursement requests must also include supporting documentation such as personnel detail reports identifying staff time allocated to PATH activities and reports verifying completion of required PATH training requirements. Documentation must clearly demonstrate that personnel costs and training activities charged to the subgrant are directly related to PATH program services delivered within the State of Idaho.

All reimbursable expenses must be clearly documented and submitted with the monthly expenditure report. Expenses that are not included in the approved budget, or that do not comply with program requirements established by the Substance Abuse and Mental Health Services Administration and Department guidelines, will not be eligible for reimbursement.

Submission of an expenditure on a reimbursement request does not constitute Department approval or guarantee reimbursement. The Department may review expenditures for allowability, allocability, reasonableness, documentation, budget compliance, and compliance with the subgrant agreement before or after payment.

The Department may withhold, reduce, or disallow reimbursement for costs that are unsupported, improperly allocated, outside the approved budget, exceed an approved limitation, or otherwise fail to meet applicable requirements.

Budget Table

Personnel Costs

Position	Annual PATH Salary	PATH FTE	PATH Salary Allocation	Maximum Salary PATH Cost
Total Personnel Costs				

Annual PATH Salary $\times$ PATH FTE = PATH Salary Allocation

The PATH Salary Allocation may not exceed the applicable salary cap multiplied by the approved PATH FTE.

Fringe Benefits

Position	Fringe Benefit Rate (Percent)	PATH Salary Allocation	PATH-Funded Fringe Allocation
Total PATH Funded Fringe Costs			

Fringe costs must reflect actual employer paid benefits associated with PATH funded staff.

PATH-Funded Fringe Allocation = PATH Salary Allocation $\times$ Fringe Benefit Rate

Equipment and Supplies

Equipment (articles of nonexpendable, tangible personal property with a useful life of more than one year)

Category	Item Description	Per Unit Cost	Quantity	Total Cost	Justification
Total Equipment and Supplies					

Applicants must identify each equipment or supply item requested, the per-unit cost, quantity, total cost, and justification for the expense. Costs must be necessary, reasonable, allocable, and allowable under applicable PATH requirements. Equipment purchases must be included in the approved budget narrative and may require prior written approval from the Idaho Department of Health and Welfare before acquisition.

Per Unit Cost × Quantity = Total Cost

Travel, Training, and Fees

Category	Description	Per Unit Cost	Quantity	Total Cost	Purpose
Total Travel, Training, and Fees					

Applicants must identify each proposed travel, training, or fee expense, including the applicable category, description, per-unit cost, quantity, total cost, and purpose. Costs must be necessary, reasonable, allocable, and allowable under applicable PATH requirements.

Operating

Category	Description	Monthly or Unit Cost	Number of Months/Units	Total Cost	Notes
HMIS / CoC Fees					
Communication Services, such as outreach cell phones					
Other Approved Operating Costs					
Total Operating Costs					

Applicants must identify each proposed operating expense, including the category, description, monthly or unit cost, number of months or units, total cost, and notes describing the purpose or need for the expense. Costs must be necessary, reasonable, allocable, and allowable under applicable PATH requirement.

Monthly or Unit Cost × Number of Months/Units = Total Cost

Budget Summary

Category	Total
Personnel Costs	
Fringe Benefits	
Equipment and Supplies	
Travel, Training, and Fees	
Operating Costs	
Total Budget Request	\$ _____

Application Submission, Evaluation, and Award

Format and Contents

The narrative application may not exceed twenty (20) pages. Required budget tables and required appendices are excluded from the narrative page limit. Applications that exceed the stated page limit will be deemed non-responsive and will not be reviewed.

Applications must be complete at the time of submission. Incomplete applications may be deemed non-responsive and will not be reviewed.

To promote fairness, consistency, and ease of evaluation, applicants must adhere to the following formatting requirements:

- **Margins:** Minimum of one (1) inch on all sides (top, bottom, left, and right).
- **Text Alignment:** Left-aligned.
- **Line Spacing:** Single (1.0) spacing.
- **Acceptable Fonts and Sizes:**
 - Calibri – 12-point
 - Times New Roman – 12-point
 - Arial – 11-point
- **Page Numbering:** Pages must be numbered consecutively beginning with the Project Summary through the end of the appendices using the format: *Page X of Y*.

Applications must be submitted electronically as a single, unlocked PDF document. No other file formats (e.g., Word, Excel, or compressed files) will be accepted. The applicant is responsible for ensuring that the PDF is accessible, legible, and free of security restrictions that would prevent review.

Failure to follow formatting or submission instructions may result in disqualification or a reduction in application score.

Applications must be received by the stated deadline. Late submissions will not be accepted.

Applicants must organize and number their responses to correspond directly with the Evaluation and Scoring Criteria outlined in this document. Each section heading in the application must clearly reference the applicable scoring category and point value (for example: “1. Organizational Experience and Capacity – 20 Points”).

Applications that do not clearly align responses with the published scoring criteria may receive lower scores due to difficulty in evaluation.

A detailed Budget Narrative must accompany the Budget Table and clearly justify all requested costs. The Budget Narrative must, at a minimum:

- Describe each line item and its purpose;
- Explain how the cost directly supports PATH-eligible services or program operations;
- Provide a calculation methodology (e.g., hourly rate × number of hours × number of months);
- Identify the funding source if costs are shared or partially supported by other funds; and

- Demonstrate that the expense is reasonable, necessary, and allowable under applicable federal and state requirements.

Only expenses included in the approved budget and corresponding budget narrative will be eligible for reimbursement. Any changes to approved budget categories or amounts must receive prior written approval from the Idaho Department of Health and Welfare before costs are incurred.

All expenditures must comply with applicable guidance issued by the Substance Abuse and Mental Health Services Administration and state financial management requirements.

The Idaho Department of Health and Welfare reserves the right to reject any or all applications, waive minor irregularities, and request clarification of information submitted.

Contact Jessica Witten at Jessica.Witten@dhw.idaho.gov for questions and assistance regarding the application and submission process.

Submission Requirements

All applications must be received by the Idaho Department of Health and Welfare, Division of Behavioral Health, no later than:

November 16, 2026, at 5:00 PM Mountain Time

Applications must be submitted electronically via email unless otherwise specified in this document. Applications must be submitted as a single, unlocked PDF file in accordance with the formatting requirements outlined in the Application Submission section.

The Department will designate the official submission email address for application receipt. Applications submitted to any other email address may not be considered.

The following materials must be included with the submission:

- A signed and scanned face page must be included with the application package.
- All required application components must be complete at the time of submission.
- Applicants must follow any file naming conventions provided by the Department. Failure to follow file naming instructions may result in administrative processing delays or rejection of the application.
- Only one complete application submission per applicant will be accepted unless the Department specifically requests revised or additional materials. If multiple submissions are received, only the last complete submission received before the deadline will be reviewed.
- Applicants are strongly encouraged to contact the Division to confirm receipt of their application after submission.

Applicants are responsible for ensuring that the submitted PDF application is not password protected, is not corrupted, and can be opened and reviewed by Department staff. Applications that cannot be opened or accessed may be deemed non-responsive.

It is the applicant's responsibility to ensure the application is received by the Department by the stated deadline. Failure to obtain confirmation of receipt does not extend the submission deadline.

The Idaho Department of Health and Welfare is not responsible for technical failures, email transmission errors, file corruption, or submission delays caused by the applicant's computer system, internet service, or other external factors.

Late submissions or incomplete applications will not be reviewed or considered for funding. Applicants should submit applications well in advance of the deadline to allow sufficient time for transmission and receipt verification.

Address:

Division of Behavioral Health
Jessica Witten – State PATH Contact
Email: Jessica.Witten@dhw.idaho.gov

Application Review and Evaluation

All applications must include a completed Cover Page and comprehensive responses to each section of the PATH Subgrant Application.

Applications will first undergo an administrative review conducted by the Idaho Department of Health and Welfare PATH Contact to ensure submission requirements are met. Applications that are incomplete or non-responsive will not advance to the evaluation stage.

Eligible and complete applications will be reviewed by a selection committee using the scoring rubric outlined in the 2026–2027 Idaho PATH Subgrant RFA.

The Department reserves the right to:

- Award funding to one or more applicants, or
- Decline to make an award if applications do not sufficiently meet program priorities or funding needs.

Priority consideration may be given to organizations that demonstrate:

- Strong administrative and programmatic infrastructure
- Experience conducting outreach and engagement with individuals experiencing homelessness
- History of serving individuals with low income and those with serious mental illness or co-occurring substance use disorders
- Geographic service need within the State of Idaho

Meeting minimum scoring thresholds does not guarantee award of funding. Final award determinations will be based on application quality, program alignment, and available PATH funding. The Idaho Department of Health and Welfare is under no obligation to make an award if only one applicant meets the minimum technical score threshold or if applications do not adequately meet programmatic, geographic, or funding priorities.

Contract Monitoring and Performance Expectations

The executed subgrant agreement, approved budget, approved work plan, and Department-issued reporting instructions will govern performance and reimbursement. The selected applicant may not materially change the approved service area, staffing structure, FTE allocation, salary allocation, deliverable targets, or budget without prior written Department approval and, when required, a formal contract amendment.

The Department will not treat an applicant's proposal as authorization to exceed the maximum award, salary caps, FTE limits, approved budget, or applicable program restrictions. Any commitment made in the application is subject to final contract approval and applicable federal and state requirements.

The Idaho Department of Health and Welfare will conduct ongoing monitoring of subgrantee performance after award execution. Monitoring activities may include review of program outcomes, financial reports, HMIS data quality, training compliance, and service delivery documentation consistent with guidance issued by the Substance Abuse and Mental Health Services Administration.

Subgrantees must demonstrate the ability to meet all contractual deliverables, reporting requirements, and performance standards. Failure to maintain acceptable performance, reporting compliance, or data quality may result in corrective action, payment withholding, or other enforcement measures permitted under the subgrant agreement and applicable law.

Monitoring may include, but is not limited to:

- review of participant records;
- HMIS data validation;
- comparison of HMIS and submitted reports;
- personnel time documentation;
- payroll and expenditure documentation;
- review of invoices;
- review of training records;
- review of service area activities;
- review of staffing levels;
- review of performance against all contractual deliverables; and
- corrective action follow-up.

2026-2027 Idaho PATH Subgrant RFA Scoring Rubric

Each evaluator will independently score each criterion based only on information contained in the submitted application and allowable clarification requested by the Department. Evaluators must document the basis for each score awarded. Information that is not included in the application may not be assumed by evaluators when assigning points.

#	Evaluation Criteria	Points
1	Organizational Experience	20
2	Community Needs Assessment	15
3	Outreach and Engagement Strategy	20
4	PATH Service Delivery Model	20
5	Partnerships and Collaboration Plan	15
6	HMIS, Data Management, and Reporting Strategy	15
7	Staffing Structure	15
8	Training and Workforce Development Plan	10
9	Implementation Timeline	10
10	Cultural and Linguistic Competency	10
11	Client and Staff Safety	10
12	Continuity of Care and Coordination	10
13	Budget Narrative and Cost Reasonableness	10
14	Compliance and Quality Assurance	5
15	Understanding of PATH Program Requirements	5
16	PATH Performance and Deliverable Plan	10
17	PATH Priority Populations	10
Total Available Points		210

DETAILED EVALUATION CRITERIA AND APPLICANT RESPONSE REQUIREMENTS

Applications will be evaluated based on the criteria below. Applicants should provide a clear and specific response to each criterion. The response should describe the organization's proposed approach and demonstrate how the program will meet PATH requirements.

1. Organizational Experience

20 Points

What will be evaluated:

The applicant's experience and demonstrated ability to provide services to individuals experiencing homelessness who have serious mental illness and/or co occurring substance use disorders.

Applicant must address:

Experience providing services to individuals experiencing homelessness.

Experience serving individuals with serious mental illness and/or co occurring substance use

disorders.

Experience providing outreach, engagement, case management, housing services, and connections to behavioral health services.

Relevant programs or services currently provided or previously provided by the organization.

2. Community Needs Assessment

15 Points

What will be evaluated:

The applicant's understanding of the need for PATH services in the proposed service area and the ability of the proposed program to address identified gaps.

Applicant must address:

The county or counties the applicant proposes to serve.

The homelessness and behavioral health needs within the proposed service area.

Existing gaps or barriers to services.

How the proposed PATH program will address the identified needs.

3. Outreach and Engagement Strategy

20 Points

What will be evaluated:

The applicant's ability to locate, engage, and build relationships with individuals experiencing homelessness who may be disconnected from traditional service systems.

Applicant must address:

Where and how outreach will be conducted.

How the program will reach individuals who are unsheltered or difficult to engage.

How often outreach will occur and how outreach activities will be staffed.

How outreach and engagement activities will be documented.

4. PATH Service Delivery Model

20 Points

What will be evaluated:

The applicant's proposed approach for moving individuals from initial contact and engagement through PATH enrollment and ongoing service coordination.

Applicant must address:

How individuals will be screened for PATH eligibility.

How engagement and enrollment will occur.

How case management and housing related services will be provided.

How participants will be connected to mental health, substance use, housing, healthcare, and other needed services.

5. Partnerships and Collaboration

15 Points

What will be evaluated:

The applicant's ability to develop and maintain partnerships that support PATH participants and improve access to needed services.

Applicant must address:

Existing and proposed community partnerships.

Coordination with the local Continuum of Care and Coordinated Entry system.

Coordination with housing, shelter, behavioral health, healthcare, and other community providers.

How referrals and communication between providers will be managed.

6. HMIS, Data Management, and Reporting

15 Points

What will be evaluated:

The applicant's ability to maintain accurate and timely participant records and meet PATH HMIS, data, and reporting requirements.

Applicant must address:

How HMIS data entry and management will be handled.

Staff responsible for data entry, data review, and reporting.

Processes for ensuring data is accurate, complete, and timely.

How PATH performance measures and required deliverables will be tracked.

7. Staffing Structure

15 Points

What will be evaluated:

The applicant's proposed staffing structure, qualifications, responsibilities, supervision, and ability to maintain adequate PATH staffing.

Applicant must address:

Proposed PATH staff and their qualifications.

Roles and responsibilities of each PATH position.

Proposed PATH funded FTE for each position.

Supervision and coverage plans when staff are unavailable or positions are vacant.

8. Training and Workforce Development

10 Points

What will be evaluated:

The applicant's plan to ensure PATH staff have the knowledge and skills necessary to provide effective PATH services.

Applicant must address:

PATH related training for staff.

Ongoing training and professional development.

SOAR training or certification when applicable.

HMIS, documentation, and reporting training.

9. Implementation Timeline

10 Points

What will be evaluated:

The applicant's ability to begin and implement the PATH program within the required timeframe.

Applicant must address:

Staffing and program startup.

Initial outreach and engagement activities.

Enrollment and service delivery milestones.

The timeline for meeting required PATH performance deliverables.

10. Cultural and Linguistic Competency

10 Points

What will be evaluated:

The applicant's ability to provide services that are responsive to the cultural and linguistic needs of PATH participants.

Applicant must address:

How cultural and linguistic needs will be identified.

How language assistance will be provided when needed.

How the program will promote respectful and equitable access to services.

11. Client and Staff Safety

10 Points

What will be evaluated:

The applicant's ability to protect the safety of participants and staff during PATH service delivery.

Applicant must address:

Safety policies and procedures.

Safety practices for field based outreach and community based services.

Staff training and supervision related to safety.

Procedures for responding to emergencies or high risk situations.

12. Continuity of Care and Coordination

10 Points

What will be evaluated:

The applicant's ability to coordinate services and support continuity of care for PATH participants.

Applicant must address:

Coordination with mental health and substance use services.

Coordination with housing, healthcare, benefits, and other services.

Follow up on referrals and warm handoffs.

Transition planning when PATH services are no longer needed.

13. Budget Narrative and Cost Reasonableness

10 Points

What will be evaluated:

The reasonableness of the proposed budget and how effectively the requested funds support the proposed PATH program.

Applicant must address:

How the proposed budget supports the service delivery model.

Personnel costs, including salaries and PATH funded FTE.

Major operating, equipment, training, travel, and other costs.

How proposed expenditures comply with PATH and Department requirements.

14. Compliance and Quality Assurance

5 Points

What will be evaluated:

The applicant's ability to maintain compliance with PATH requirements and monitor the quality of program operations.

Applicant must address:

Experience with grant, contract, or program compliance.

Internal quality assurance processes.

How problems or deficiencies will be identified and corrected.

How ongoing compliance with PATH requirements will be monitored.

15. Understanding of PATH Program Requirements

5 Points

What will be evaluated:

The applicant's understanding of PATH eligibility requirements, allowable activities, participant services, documentation, reporting, and performance expectations.

Applicant must address:

PATH eligibility requirements.

Allowable PATH activities and services.

Participant documentation and reporting requirements.

How the organization will ensure the program operates in accordance with PATH requirements.

16. PATH Performance and Deliverable Plan

10 Points

What will be evaluated:

The applicant's ability to establish a realistic plan for achieving and documenting the required PATH performance deliverables.

Applicant must address how the proposed program will achieve the following:

Street outreach contacts.

PATH enrollments.

PATH clients receiving community mental health or substance use services.

Housing, housing assistance, or homeless prevention outcomes.

SOAR application assistance.

Applicants should describe how each deliverable will be tracked, documented, and monitored throughout the contract period.

17. PATH Priority Populations

10 Points

What will be evaluated:

The applicant's ability to identify and effectively serve the priority populations identified for the Idaho PATH program.

Applicant must address how the proposed program will reach and serve:

Veterans eligible for PATH.

Individuals experiencing chronic homelessness.

Individuals discharged from state psychiatric hospitals.

Applicants should describe the barriers these populations may experience and how the proposed PATH program will address those barriers.

TOTAL POSSIBLE POINTS: 210

MINIMUM SCORE REQUIRED: 160

Applicant Response Instructions

Applicants must respond to each evaluation criterion. Responses should be specific to the proposed PATH program and proposed service area. Applicants should provide enough detail for evaluators to determine how the proposed program will meet each requirement.

Applicants must use the same numbering and headings provided in the evaluation criteria when preparing their application. This will help ensure that all required information is included and will allow the evaluation committee to evaluate applications consistently.

In the event two or more applicants receive the same final score, the Department may use the following criteria to determine the ranking:

1. Higher score on outreach strategy;
2. Higher score on service delivery model;
3. Higher score on data management and reporting;
4. Higher score on staffing structure; and
5. Geographic and programmatic alignment with identified PATH service needs.

Minimum Technical Score Threshold

Applicants must achieve a minimum score of **160 points** to be considered for funding recommendation. Achieving the minimum technical score does not guarantee funding. The Department may select the highest-scoring applicant based on the final evaluation, available funding, geographic service needs, program priorities, and the applicant's demonstrated capacity to successfully implement the PATH program.

Award Process

All applications will be evaluated and considered by the Idaho Department of Health and Welfare, Division of Behavioral Health, and the submission of an application does not ensure that an award will be granted.

Once funding decisions are finalized, a copy of the subgrant agreement will be provided to successful applicants for review and signature.

After review and signature, the applicant must return both signed copies to the Department's Contracting and Procurement Services Unit (CAPS). Following full execution of the agreement by all parties, one original signed subgrant agreement will be returned to the applicant for their records.

Program activities may not commence until the subgrant agreement has been fully executed and the effective start date of July 1, 2026, has been reached. No costs incurred prior to the effective date of the fully executed agreement will be eligible for reimbursement.

Selection for funding does not constitute final authorization to begin services or incur costs. The applicant must successfully complete contract negotiations, budget review, required compliance verification, and all required contracting processes before the subgrant becomes effective. The Department may require modifications to the proposed staffing structure, service area, budget, performance targets, reporting requirements, or implementation plan before execution of the subgrant agreement.

The Department reserves the right to withdraw or modify an award prior to subgrant execution if funding availability, federal program guidance issued by the Substance Abuse and Mental Health Services Administration, or applicant program capacity changes.

Please note that the Projects for Assistance in Transition from Homelessness (PATH) program is funded through a federal grant administered by the Substance Abuse and Mental Health Services Administration. If substantial changes are introduced in the federal Funding Opportunity Announcement (FOA) or program guidance, the Department may request proposal revisions or work collaboratively with awardees to ensure continued compliance with federal requirements.

The Department reserves the right to require modifications to proposed projects to maintain alignment with federal PATH program standards and state implementation requirements.

Appendix A: Definitions of PATH Performance Deliverables

The following definitions will be used by the Idaho Department of Health and Welfare to measure the five primary PATH performance deliverables. Providers must maintain documentation supporting reported deliverable numbers. A referral, attempted contact, or provision of information does not automatically qualify as a completed service or outcome.

1. Street Outreach

Definition:

Street outreach is the process of identifying, engaging, and establishing contact with individuals who may be eligible for PATH services. Outreach may occur in streets, encampments, shelters, parks, libraries, community centers, transportation areas, or other locations where individuals experiencing homelessness may be found.

Street outreach may occur before an individual is determined eligible for PATH or enrolled in PATH services.

What counts toward the deliverable:

A street outreach contact must involve an interaction between PATH funded staff and an individual who may be PATH eligible or who is already enrolled in PATH services. Outreach should be conducted in person whenever feasible. Telephone contact alone does not meet the PATH outreach requirement.

Each contact must be documented in accordance with PATH and HMIS reporting requirements.

Target: 250 contacts

2. PATH Enrollment

Definition:

A PATH enrollment occurs when an individual who has been determined to be PATH eligible agrees to participate in PATH services and the provider establishes an official PATH client record in the required data system.

Enrollment represents the beginning of ongoing PATH service delivery and program tracking.

What counts toward the deliverable:

The individual must meet PATH eligibility requirements, agree to participate in PATH services, and have the required PATH enrollment documentation completed.

An outreach contact or referral alone does not count as a PATH enrollment.

Target: 125 enrollments

3. PATH Clients Receiving Community Mental Health or Substance Use Services

Definition:

This deliverable measures PATH enrolled participants who are successfully connected to and receiving community based mental health and/or substance use services.

The participant must have an active connection to the referred service. A referral made by PATH staff alone does not count as successfully receiving services.

The RFA currently defines a referral as active when the participant begins receiving the referred service.

What counts toward the deliverable:

The participant must:

- Be enrolled in PATH.
- Receive community based mental health services and/or substance use services.
- Have documentation supporting the service connection.
- Have the service connection documented in the required data systems.

The following do not, by themselves, count toward this deliverable:

- Providing the participant with information about a service.
- Making a referral.
- Providing a referral and documenting that the participant was contacted by the receiving agency.
- Scheduling an appointment when the participant has not yet begun receiving services.

Target: 100 participants

4. PATH Clients Attaining Housing, Receiving Housing Assistance, or Receiving Homeless Prevention Services

Definition:

This deliverable measures PATH enrolled participants who achieve a documented housing related outcome through PATH assistance.

A qualifying outcome may include:

- Obtaining safe and stable housing.
- Maintaining safe and stable housing with PATH assistance.
- Receiving housing assistance that supports the participant in obtaining or maintaining housing.
- Receiving homeless prevention assistance that prevents or addresses the loss of housing.

What counts toward the deliverable:

The provider must document the housing outcome or assistance provided and demonstrate the participant's connection to the housing resource or support.

A housing referral alone does not count as an attained housing outcome. The provider must document that the participant successfully obtained the housing or housing-related assistance being reported.

For example, providing a participant with a list of housing resources or submitting a housing referral without a documented connection to the housing resource does not, by itself, count toward this deliverable.

Housing navigation and assistance with housing eligibility may be part of the PATH service process; however, the provider must document the specific housing outcome or qualifying assistance being reported.

Target: 50 participants

5. PATH Clients Assisted with Completing SOAR Applications

Definition:

This deliverable measures PATH participants who receive active assistance with completing an application for Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI) through the SOAR process.

What counts toward the deliverable:

The provider must provide active assistance with the SOAR application process. Simply providing information about SOAR or making a referral to another provider does not count as completion of the deliverable.

The provider must maintain documentation of the participant's SOAR assistance and maintain required information in the SOAR Tracking system.

Target: 10 participants

Important Distinction Between Deliverables

The five PATH performance deliverables measure different stages and outcomes of PATH services. Providers should not count the same activity as multiple deliverables unless the activity independently meets the definition of each applicable deliverable.

Street Outreach: Contacting and engaging individuals who may be PATH eligible. This may occur before enrollment.

PATH Enrollment: An eligible individual agrees to participate in PATH and is formally enrolled.

PATH Services: Following enrollment, PATH funds may support allowable services provided in accordance with the participant's approved service plan and PATH requirements.

Referral: PATH staff connect or attempt to connect a participant with another service, housing resource, or program. A referral alone does not demonstrate a successful outcome.

Successful Service Connection: The participant successfully connects to the referred service and begins receiving the service.

Attained Outcome: The participant achieves the specific housing or other outcome being reported, or receives qualifying assistance that meets the applicable deliverable definition.

Appendix B: Definitions

Serious Mental Illness (SMI):

Serious Mental Illness (SMI) refers to a diagnosable mental, behavioral, or emotional disorder of sufficient duration to meet diagnostic criteria specified in the *Diagnostic and Statistical Manual of Mental Disorders (DSM-5)* for individuals aged 18 years and older, resulting in serious functional impairment that substantially interferes with or limits one or more major life activities. In the State of Idaho, SMI is defined consistent with administrative guidance including provisions referenced in state behavioral health administrative rule standards and includes, but is not limited to:

1. Schizophrenia spectrum and other psychotic disorders
2. Bipolar disorders, including manic, mixed, and depressive episodes
3. Major depressive disorders, whether single episode or recurrent
4. Obsessive-compulsive disorders

Co-occurring Serious Mental Illness and Substance Use Disorder:

Co-occurring serious mental illness and substance use disorder refers to individuals who meet diagnostic criteria for both a qualifying serious mental illness and a substance use disorder, where each disorder can be independently diagnosed.

This includes alcohol or drug use disorders occurring concurrently with a qualifying mental health disorder.

Individual Experiencing Homelessness:

An individual experiencing homelessness is a person who lacks a fixed, regular, and adequate nighttime residence, regardless of family status. This includes individuals who are:

- Residing in emergency shelters or transitional housing
- Living in places not intended for human habitation, such as streets, vehicles, parks, or abandoned structures
- Transitioning out of institutional settings where no permanent housing was secured prior to discharge

Imminent Risk of Becoming Homeless:

Individuals at imminent risk of homelessness are those who are at immediate risk of losing their primary nighttime residence and have no subsequent housing resources available.

This may include individuals who are:

1. Being discharged from inpatient treatment facilities or correctional institutions without confirmed housing arrangements
2. Facing eviction or legal proceedings resulting in loss of housing with no alternative residence identified
3. Residing in time-limited transitional housing arrangements
4. Living in unstable or non-permanent housing situations, including doubled-up arrangements where the individual is not a leaseholder, or residing in unsafe or condemned structures

Homeless Management Information System (HMIS):

The Homeless Management Information System (HMIS) is a local data system used to collect, store, and manage client-level information for individuals and families experiencing or at risk of homelessness. HMIS supports service planning, program coordination, and housing system performance monitoring across Continuums of Care (CoCs).

Each Continuum of Care within the State of Idaho selects and maintains an HMIS software platform that must comply with data standards established by the U.S. Department of Housing and Urban Development. HMIS data is used for service delivery coordination, performance reporting, and program evaluation.

Data Quality and Reporting Timeliness

Subgrantees are expected to maintain high-quality data standards within the Homeless Management Information System (HMIS) and ensure that required client encounters, outreach activities, and service documentation are entered in a timely and accurate manner.

Unless otherwise approved by the Idaho Department of Health and Welfare, PATH-related service encounters and client activity documentation must be entered into HMIS within five (5) working days of service delivery.

Data submitted for reporting purposes must be complete, accurate, and consistent with program guidance issued by the Substance Abuse and Mental Health Services Administration. Failure to maintain acceptable data quality or reporting compliance may result in corrective action, payment withholding, or other enforcement measures permitted under the subgrant agreement.

Coordinated Entry:

Coordinated Entry is a standardized, community-based process implemented by each Continuum of Care within Idaho to ensure individuals experiencing or at risk of homelessness are assessed consistently and connected to appropriate housing and service resources.

Coordinated Entry systems provide centralized or coordinated access through designated access points where individuals are assessed, prioritized, and referred based on vulnerability, need level, and housing availability.

This process supports the guiding framework established by the U.S. Department of Housing and Urban Development by emphasizing access, standardized assessment, prioritization of individuals with the greatest need, and referral to housing interventions.

Staff training:

Ongoing professional development is required to ensure PATH staff maintain the skills necessary to effectively serve individuals experiencing homelessness who have serious mental illness or co-occurring substance use disorders.

Required and recommended training areas for PATH program staff may include, but are not limited to:

- Trauma-informed care and recovery-oriented service delivery
- Cultural and linguistic competency in outreach and service provision
- Motivational interviewing and engagement techniques
- Professional boundaries, ethics, and staff wellness

- Safety practices for outreach activities conducted in unsheltered or high-risk environments
- Homelessness response systems, Coordinated Entry processes, and community resource navigation
- Data reporting standards, HMIS entry requirements, and service documentation protocols
- SOAR application assistance and benefits navigation training

New PATH staff must complete program orientation training upon hire and complete required SOAR training within two months of employment where applicable.

PATH providers are expected to participate in ongoing training activities annually and throughout the program period as directed by the Idaho Department of Health and Welfare in alignment with guidance issued by the Substance Abuse and Mental Health Services Administration.

Training content focused on harm reduction philosophy or instruction intended to promote or facilitate substance use is not an allowable use of PATH program training or funding resources. This restriction does not prohibit evidence-based behavioral health practices, overdose prevention education, or referral to appropriate treatment services when clinically appropriate.

Providers are encouraged to incorporate interactive learning methods, such as scenario-based discussion, role-playing exercises, and peer learning opportunities, to enhance staff competency and service effectiveness.

Community mental health:

Community mental health refers to a range of behavioral health services delivered in community-based, non-institutional settings that support recovery, symptom stabilization, and functional independence.

These services may include outpatient counseling, psychiatric evaluation and treatment, case management, crisis intervention, and other evidence-based behavioral health supports designed to assist individuals with serious mental illness or co-occurring substance use disorders in achieving improved community functioning. Services must align with guidance issued by the Substance Abuse and

Mental Health Services Administration.

PATH funds may be used only for community-based services delivered to PATH-enrolled individuals and may not duplicate services available through other funding sources.

Substance use treatment:

Substance use treatment includes prevention, assessment, diagnostic services, and recovery-oriented treatment for individuals with psychological or physical dependence on alcohol or other substances.

Treatment services should be evidence-based and coordinated with community behavioral health systems. PATH funds may support linkage coordination, referral activities, and allowable

supportive services but may not be used to pay for inpatient treatment services, admission fees, or services already covered by other insurance or public benefit programs unless otherwise permitted.

PATH eligible:

Consistent with federal PATH program legislation, an individual is considered PATH eligible if they meet both of the following conditions:

1. Have a serious mental illness (SMI) or co-occurring serious mental illness and substance use disorder (SUD); and
2. Are experiencing homelessness or are at imminent risk of homelessness.
3. The determination of PATH eligibility is the responsibility of the subgrantee and must be documented in program records in accordance with program guidance established by the Substance Abuse and Mental Health Services Administration.

PATH enrolled:

A PATH-eligible individual is considered PATH enrolled when both the participant and the PATH provider mutually agree to engage in services and the provider establishes an official client record within required program data systems.

Enrollment represents the initiation of service delivery and ongoing program tracking. Enrollment documentation must be maintained in compliance with reporting, monitoring, and audit standards established by the Department and federal PATH program guidance.

Outreach:

Outreach is the process of identifying, engaging, and establishing contact with individuals who may be eligible for PATH services.

Outreach activities may include street-based engagement, shelter-based outreach, community-based contact, or other non-traditional service approaches designed to build trust and connect individuals to behavioral health, housing, and supportive services.

Outreach efforts should prioritize direct, in-person engagement when feasible, as PATH outreach is primarily intended to support active community-based contact with individuals experiencing homelessness within the State of Idaho.

Contact:

A contact is defined as an interaction between one or more PATH-funded staff members and an individual who is either potentially PATH-eligible or already enrolled in PATH services.

Contacts may occur during outreach activities or as part of ongoing service engagement, service coordination, or follow-up communication with participants. Contacts must be documented in accordance with data reporting requirements established by the Substance Abuse and Mental Health Services Administration.

Date of engagement:

The date of engagement is the point at which a purposeful and interactive relationship is established between PATH staff and a client, resulting in the initiation of assessment, service planning, or active service coordination.

For PATH programs, the date of engagement must occur on or before the official enrollment date. In many cases, the date of engagement and the date of enrollment may be the same depending on service initiation.

Subgrantees are responsible for accurately documenting and maintaining the date of engagement within program data systems in accordance with requirements established by the Idaho Department of Health and Welfare.

Reengagement:

Reengagement refers to the process of actively attempting to reconnect with PATH-enrolled individuals who have become disengaged from PATH services.

Reengagement activities should be recovery-oriented and documented when feasible, including the method, frequency, and outcome of attempted participant contact.

Screening:

Screening is an in-person preliminary evaluation conducted to identify an individual's behavioral health and housing-related needs and to determine appropriate participation in PATH services.

Screening activities should support identification of individuals who meet PATH eligibility criteria and assist in determining how program services can address identified needs.

Habilitation/rehabilitation:

Habilitation and rehabilitation services are community-based supports designed to assist PATH clients in developing or improving functional skills necessary for independent daily living and recovery.

These services may include basic life skills training, self-care skill development, social functioning support, and other recovery-oriented interventions intended to promote community stability consistent with guidance issued by the Substance Abuse and Mental Health Services Administration.

Case management:

Case management is a collaborative, client-centered process between the service recipient and PATH provider that uses advocacy, communication, and resource coordination to develop and implement individualized wellness and recovery plans.

Case management activities should support housing stability, behavioral health treatment linkage, benefits assistance, and community resource navigation for PATH-enrolled individuals.

Residential supportive services:

Residential supportive services are skill-building and support services provided to PATH-enrolled individuals to assist them in maintaining housing in the least restrictive, community-based living environment possible.

These services focus on promoting independence, recovery, and long-term housing stability.

Housing eligibility determination:

Housing eligibility determination is the process of evaluating whether an individual meets financial, disability-related, or programmatic criteria required to qualify for public, subsidized, or supported housing programs.

Eligibility assessment should be conducted in coordination with housing partners and relevant service systems within the State of Idaho.

Referral:

A referral is defined as active and direct assistance provided by PATH staff to connect a PATH-enrolled individual to appropriate behavioral health, housing, medical, or social service resources.

Referrals may be made on behalf of or in collaboration with the participant to ensure successful service linkage and follow-up engagement.

Referral activities should be documented and coordinated in accordance with program standards established by the Idaho Department of Health and Welfare.

Referral activities should include follow-up when feasible to help support successful service linkage and outcome tracking.

Attained Referral:

An attained referral occurs when a PATH-enrolled individual begins receiving services from a referred provider as a direct result of PATH staff assistance and engagement.

Referral attainment should be documented when the participant successfully initiates services with the receiving agency or program. Referral outcomes should be tracked in accordance with guidance established by the Substance Abuse and Mental Health Services Administration and program reporting requirements of the Idaho Department of Health and Welfare.

Community Mental Health Referral:

Community mental health referrals involve active and direct PATH staff assistance to connect PATH-enrolled individuals with community-based behavioral health services that support stabilization, recovery, and treatment of mental health disorders or co-occurring mental health and substance use disorders.

Substance Use Treatment Referral:

Substance use treatment referrals involve active PATH staff support to connect participants with agencies or programs providing prevention, assessment, diagnostic, and recovery-oriented treatment services for substance use disorders.

Primary Health/Dental Care Referral:

Primary health and dental care referrals involve assistance connecting PATH participants to providers offering medical, preventive, or oral health services necessary to support overall wellness and community stability.

Job Training Referral:

Job training referrals involve assisting PATH-enrolled individuals in accessing organizations or programs that provide vocational preparation, skills development, or training opportunities for paid or volunteer employment.

Employment Assistance Referral:

Employment assistance referrals involve connecting PATH participants with services that support job placement, career development, or assistance securing and maintaining compensated employment.

Educational Services Referral:

Educational services referrals involve assisting PATH participants in connecting with agencies or programs that provide academic instruction, literacy development, or professional training opportunities.

Income Assistance Referral:

Income assistance referrals involve active and direct PATH staff assistance to connect PATH-enrolled individuals with programs or agencies that provide financial or public benefit supports, including entitlement assistance, disability benefits, or other income stabilization resources.

Referral activities should be coordinated in accordance with program standards established by the Idaho Department of Health and Welfare and guidance supporting recovery-oriented service delivery issued by the Substance Abuse and Mental Health Services Administration.

Medical Insurance Referral:

Medical insurance referrals involve assisting PATH participants in connecting to agencies or programs that provide health insurance coverage or benefits necessary to access medical, behavioral health, or disability-related services.

Housing Services Referral:

Housing services referrals involve active PATH staff support to connect participants with programs or agencies that assist individuals in obtaining and maintaining safe and stable living accommodations.

Temporary Housing Referral:

Temporary housing referrals involve assisting PATH participants in accessing time-limited shelter or transitional housing options intended to provide immediate safety and stabilization support.

Permanent Housing Referral:

Permanent housing referrals involve assisting PATH participants in connecting to housing resources that provide long-term, stable living arrangements without predetermined time limitations, provided tenancy requirements are satisfied.

Note: Referral activities must be documented within program records and should include follow-up efforts when feasible to support successful service linkage and outcome tracking. Referral services must align with program guidance issued by the Substance Abuse and Mental Health

Services Administration and reporting expectations established by the Idaho Department of Health and Welfare.

Appendix C: PATH Legislation

Public Health Service Act – PATH Program Statutory Authority The Projects for Assistance in Transition From Homelessness (PATH) program is authorized under the Public Health Service Act. Statutory Authority: 42 U.S. Code Chapter 6A, Subchapter III-A, Part C – Projects for Assistance in Transition From Homelessness Sections 290cc-21 through 290cc-35 To view the full official statutory language, please visit: <https://www.law.cornell.edu/uscode/text/42/chapter-6A/subchapter-III-A/part-C>

Note: This document provides access information to the PATH legislation. The full statutory text should be reviewed directly from the official U.S. Code source.