

ANNUAL TRAINING LOG

Acceptable training includes any topic that expands or maintains caregiving skills or safety practices in the home. Providers with 1-2 residents must document a minimum of eight (8) hours per year. Providers with 3 residents need 12 hours of annual training, and providers with 4 residents need 16 hours of annual training.

- First year providers do not need to complete this form; annual training is required only after the first recertification survey.
- At least half of all required hours must be devoted to the specific resident's condition, diagnoses, or needs.
- Annual training is counted for the certificate year, not the calendar year.

Provider Name: _____

Certificate Year: _____

Date	Topic or Title	Source: Author or Instructor	Type of Content	# of Hours
			☐ Resident-specific ☐ General	
			☐ Resident-specific ☐ General	
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