

CRITICAL INCIDENT REPORT

A critical incident is any actual or alleged event or situation that creates a significant risk of substantial or serious harm to the physical or mental health, safety, or wellbeing of a resident. Certified family home (CFH) providers are required to report critical incidents to their regional certifying agents per IDAPA 16.03.19.210.03. Email the completed form to cfhcc@dhw.idaho.gov or fax to 208-239-6250.

CFH PROVIDER INFORMATION

The provider is the adult responsible for maintaining the home and providing care to residents.

Full Legal Name:		Certificate No.:
Phone Number:	Email:	
Physical Address:		
Physical City:	Physical State:	Physical ZIP:

RESIDENT INFORMATION

The resident is the vulnerable adult living in the provider's home and who was involved in the critical incident.

Full Legal Name:	Date of Birth:
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REPORTING TIMELINE

Critical incidents have various timeline reporting requirements based on the nature of the incident. Check all that apply.

Twenty-four (24) Hours. If the critical incident can be classified as indicated to the right, the provider is to submit this report to the regional certifying agent within 24 hours.	☐ Elopement. The resident left the CFH without notifying the provider as to his or her whereabouts, or the resident did not return from an outing as expected by the provider.
Three (3) Business Days. If the critical incident can be classified as indicated to the right, the provider is to submit this report to the regional certifying agent within three (3) business days.	☐ Death. The resident passed away.
	☐ Hospitalization. The resident was admitted to a hospital due to a change in condition, serious illness, or serious accident.
	☐ Emergency Room or Urgent Care. The resident visited an emergency room or urgent care clinic due to a change in condition, serious illness, or serious accident.
	☐ Investigation. The resident is the subject (either as an alleged victim or an alleged perpetrator) of a law enforcement or adult protective services investigation.

DESCRIPTION OF CRITICAL INCIDENT

An account of the critical incident, including events that led to the incident and the provider's response.

Date of Critical Incident:	Time of Critical Incident: : A.M. ☐ P.M. ☐
Description of Events:	

