



HOW DO I SUBMIT A TERMINATION OF PARENTAL RIGHTS?

If a parent's rights have been terminated by a court of law, this office can deny requests for copies of the birth certificate from that parent.

A termination of parental rights court order does not remove the parent's name from the birth certificate.

Provide a signed written request to deny requests for the birth certificate from the parent whose rights were terminated with a copy of the requestor's identification. Your request will also need to provide the following information:

- Name of the child as it is currently listed on the birth certificate
- Child's date of birth
- Child's place of birth
- The mother's full maiden name and father's full name
- Your relationship to the person(s) named on the certificate
- Your return address
- Your daytime telephone number

Send a **certified copy** of the termination court order with your request. A certified copy will contain the file date, an original court seal, and original court clerk's signature.

There is no fee to submit a termination of parental rights court order.

The Idaho Bureau of Vital Records and Health Statistics does not have a public counter. Please mail your request to our post office box:

VITAL RECORDS
P.O. BOX 83720
BOISE, ID 83720-0036